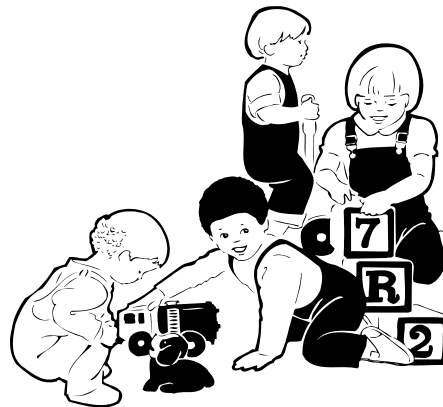


NORTH STONINGTON CHRISTIAN ACADEMY



**A Ministry of Second Baptist Church
12 Stillman Road
North Stonington, CT 06359
Phone: (860) 599-5071 Fax: (860) 599-2815
Email: nsca1@sbcglobal.net**



Policies and Procedures for the Early Childhood Program

**Pamela B. Wilkinson
Director**

**North Stonington Christian Academy
A Ministry of Second Baptist Church
12 Stillman Road
North Stonington, CT 06359
Phone: (860) 599-5071 Fax: (860) 599-2815**

Dear Parents,

Welcome to the North Stonington Christian Academy Early Childhood Program. We are very thankful that you have chosen to become part of the NSCA family. Your choice will allow your child a Christian education where God is honored.

God is centered in the education of the child here at NSCA. We count it a privilege to teach His children in His school. We recognize that God has given the responsibility of education to you as parents (Eph. 6:4, I Kings 9:14, Deut. 4:9). We will work with you to assist you in fulfilling this responsibility. We desire to work in harmony with your home and church, but not to take the place of either.

Our faculty and staff teach the love of the Lord, and serve as role models as they interact with and teach the children. They each feel a call of God to serve in the area of Early Childhood Education.

Our Christian school curriculum gives a sound education academically, spiritually, socially, physically, and aesthetically. The truth of the Bible is reflected in each area of the Pre-school curriculum and philosophy.

Please read the handbook carefully and use it as a guide to our program. We pray for our students daily and ask that you do the same for us. We seek open communication and active participation from the parents and support of our policies program. May God bless and keep your family.

In His Service,

*Pamela B. Wilkinson
Early Childhood Program Head Teacher/Director*

PBW/lf

ADMISSION REQUIREMENTS

Children must be three years old and reliably toilet trained. A child who will turn three years old by January 1st will be considered three for September through January enrollment.

Parents must complete, by the entrance date, the Physician's Examination Form and the Emergency Treatment and Release Forms.

Parents must read and be familiar with the policies and regulations as posted or printed.

Admission is not denied on the basis of sex, race, color, religion, or national origin.

PHILOSOPHY OF EARLY CHILDHOOD

The Pre-kindergarten and Kindergarten programs are a period of transition from the home to school life. Early childhood learning is foundation learning that is basic to other elementary education. Each aspect of the program for young children must be based on their intellectual, physical, social, emotional, aesthetic, and spiritual needs. The child's concepts are developed from the simple to complex through concrete sensory experiences. Self-discovery is important to young learners.

Each child is created as one who is unique in his abilities, characteristics and talents. The program incorporates the principle that each child has his own special gift from God, one of one kind and one of another. (I Corinthians 7:7).

Desiring that each child have a full, rich and happy experience, we believe that Pre-K and Kindergarten are a time for a child to:

1. Have many satisfying experiences
2. Adjust to group living under the guidance of the teacher
3. Gain in self control and self expression
4. Gain confidence in himself and others outside the home
5. Observe and solve problems
6. Develop language skills and the ability to communicate with others
7. Enter the area of academic learning by exploring the world around him
8. Develop healthy habits and physical fitness
9. Acquire good work habits
10. Grow in the knowledge and love of Jesus Christ

PHILOSOPHY AND PURPOSE

The North Stonington Christian Academy is a private, non-profit school for children.

We offer an indoor and outdoor environment planned to allow each child to develop spiritually, socially, academically, and physically.

Our program and classroom is orderly, creative, secure, loving and flexible to meet the needs of each child.

The children are allowed to learn and discover at their own pace. Through carefully planned curriculum and activities, we allow the children to grow intellectually, socially, spiritually, and physically in an atmosphere of security and respect. Children are guided and encouraged to try new things without the fear of failure. As they move through planned and chosen activities, the children develop self discipline, respect for others and the environment, and a desire to learn.

We closely observe and carefully respect each child as he/she develops. We keep parents aware of our observations and document individual growth and patterns.

PROGRAM

The program consists of center time, group play, and teacher-directed group activities. A daily Bible time and pledges to the flags begin the day. The Bible curriculum used is from the Association of Christian School International (ACSI) as well as Abeka and Children's Bibles.

The children are integrated by age and group in the classroom. In general, the classroom is open to all children at all times. The rules of the program consist of the following:

1. Children show respect for themselves and teachers
2. Children show respect for others and their work
3. Children show respect for the environment

OPERATING POLICIES REGARDING ENROLLMENT

It is understood that enrollment is not denied on the basis of sex, race, religion, or national origin.

Children are enrolled as registrations are received. Once the class is full, registrations are placed on a waiting list in the order they are received. Children may be enrolled during the school year as long as space is available.

No child will be enrolled unless he/she is three years old (by December 31st for September enrollment) and reliably toilet trained. *We encourage parents to wait until the third birthday for reasons of maturity and readiness.

Children are enrolled upon receipt of completed registration forms and appropriate resource fee.

Enrollment is confirmed by the Director and parent using the Confirmation form and Calendar.

The Resource Fee reserves a place in the program for the child and commits the parent to monthly tuition payments until the child is withdrawn. If withdrawal is necessary, two weeks notice is required, and tuition is due for the two-week period.

Enrollment is conditional for the first four weeks. If the arrangements are not satisfactory, no notice of withdrawal or is required.

Although we do not have staff trained in the specialization of special needs children, we do our best to try to accommodate all children into the program and work closely with the parents to establish an effective plan to work to this end. We encourage parents with concerns about their child's development to take part in their local Child Find screenings or pre-school program that will make referrals to us if necessary.

No child may attend the center without completed authorization forms (consent to release, consent to treat, permanent permission) Immunization record, and completed physical form (to be updated every 12 months). Please update any information on forms as necessary (e.g. new phone number, etc).

CALENDAR/HOURS

The school year program runs from September to June. However, the program will offer summer care for working parents. There is a break in June following the closing of school, and another one in August to prepare for the opening of the new school year.

The center will be CLOSED on the “blacked out” portions of the school calendar.

The center will follow the North Stonington Public School District regarding cancellations due to weather. These may be heard on your local radio stations as well as on Channels 8, 3 & 10 local TV stations. If it should storm during the school day, please make every effort to pick your child up early to allow safe travel for everyone.

The Academy is open from 7:30 AM to 5:00 PM, Monday through Friday. Our regular school day hours are from 8:30 AM – 2:50 PM. Half days are from 8:30 AM-Noon. Morning and afternoon sessions are scheduled according to each individual Pre-K student’s needs. If, during the school year, you wish to increase the number of days or hours your child is enrolled, this is permissible as long as space allows. Our kindergarten program is a full day session.

ARRIVAL AND DEPARTURE

The center is responsible for children ONLY during center hours of operation. Parents must assure the child’s care before and after hours, as the center cannot be held responsible for your child before he/she enters or after he/she leaves.

On each day of attendance, the person bringing the child must bring him/her into the classroom at the time of arrival. Before the child is dismissed, the person picking up the child must check the child out. The person picking up your child may be asked to show identification. Forms on file in the office indicate the only people allowed to pick up your child (see pick-up procedure).

The parent is responsible to notify staff (in writing if possible) of any arrangement for bringing to and from the center other than what has been established. Under no circumstances will your child be released to an unknown person.

If your child remains at the center beyond his/her enrolled hours, the staff must be notified. The fee for the extra time is \$3.50 per hour or any portion of the hour.

The center closes at 5:00 PM. Please pick up your child promptly. You will be billed for any extra time after 5:00 PM.

TOYS AND CANDY

Please *do not send toys, gum, or candy* to school with your child. One “security item” (stuffed toy, etc.) is OK. Books are fine. Please check with the staff about items of interest your child would like to show to the class (e.g. bird’s nest.) We have toys in the classroom, and lost, broken, or questionable toys from home create problems for the staff.

CLOTHING

Parents are responsible for the appropriate preparation of their children for school, including suitable clothing and shoes for both indoor and outdoor activities. Uniforms are required for all students. The uniform is a navy jumper and white blouse/shirt for girls and navy pants and white oxford shirts for boys (white turtleneck or “golf” shirts also permitted). For extra warmth, students may wear navy sweaters or sweater vests. Sneakers are acceptable footwear for everyday. Gym clothes are required on gym day (see dress code section). On Fridays, students may wear chapel (church) attire—shirt and tie for boys, skirt or dress for girls. Boys in Pre-K and Kindergarten may wear pants without a belt. Navy knee-length shorts may be worn before October 1st and after May 1st in hot weather. We have a “dress down” day each third Thursday of the month.

EXTRA CLOTHING

Water activities, sand play, and occasional bathroom accidents necessitate that an extra set of clothing be kept at the center AT ALL TIMES. If boots are worn to the center, other shoes must be brought for indoor use. PLEASE LABEL ALL ITEMS brought to the center. Your child will have a locker for storage of belongings. If the extra set of clothing is used, and wet or dirty clothes are sent home, please supply a new set the following day.

FOOD/HEALTH/REST

Adequate sleep and proper nutrition for each child is the responsibility of the parent. Make sure your parent eats a nutritious breakfast before arriving at the center.

Children should bring a nutritious morning and afternoon snack and a well-balanced lunch that represents the four food groups. Milk may be purchased daily, and may be paid for daily, monthly, or annually. Lunches are available for purchase at the school during the week. A school lunch menu and order form is sent home on a monthly basis. Lunch price is \$3.00 per day, and milk is 50¢.

ALL children enrolled for more than five hours per day are expected to rest on a cot. The staff will cooperate with parents as to the length of nap (sleep). The center provides cots for your child’s rest time. One small blanket and pillow should be sent to the center for your child’s use during rest time. (Please keep the blanket and pillow small, as storage is minimal). Rest linens should be laundered weekly by parents.

A word about TV—we strongly suggest that your child’s television viewing be limited and closely monitored by you.

HEALTH AND SAFETY

Information concerning your child **will not** be shared with other parents.

The State of Connecticut requires that any staff, as mandated reporters of child care centers of schools, must report to the State ANY suspected case of child abuse and/or neglect. This obligation to the state is an effort to provide help to care givers and parents in order to prevent any abuse to children. Parent development sessions will be scheduled several times throughout the year. Staff members are given annual child abuse in-service instruction. Please notify the staff of any marks, bruises, or injuries to your child, or we will ask you about them. When children receive bumps or bruises at school, you will be asked to sign an accident report.

MEDICAL AND ILLNESS

State regulations require us to maintain a medical record for each child and for the child to have a physical examination within three months prior to his admission to the center.

For the protection of all children, your child should be kept at home (WE CANNOT ACCEPT HIM/HER AT THE CENTER) if he/she shows any of the following symptoms:

| | | |
|----------------------|-----------------|----------|
| FEVER | DIARRHEA | RASH |
| SNEEZING | COUGHING | VOMITING |
| EYE OR EAR DISCHARGE | NASAL DISCHARGE | |

Parents should exercise every caution and keep their child home should other unusual symptoms occur. Please notify us if your child will not be in school due to illness.

If the child has been exposed to a contagious disease, he should be kept at home and THE FACT OF HIS CONDITION SHOULD BE REPORTED TO THE CENTER (eg. strep throat, pin worms, viral infections, infected ears and/or glands, measles, mumps, chicken pox, scarlet fever, lice, pink eye, etc. are among those conditions categorized as “highly contagious”).

You will be called to take your child home if he/she is not well. If the child becomes ill during the school day, he/she will be placed on a cot in the office under supervision at all times until a parent is contacted to take the child home.

Please do not request that your child be allowed to stay inside during recess. If your child is well enough to be at the center, then your child is well enough to go outside. We consider outdoor play time very important to the total healthy development of your child.

MEDICATION

Your physician must fill out necessary forms for administration of medication during school hours. See Medical Report. See Administration of Medications information and Plan of Care information. Yearly permission for sunscreen and insect repellent are required on forms. Medicines are kept locked in the school office, and must be delivered to the teacher with plan of care and proper authorization. Administration of medication will be documented. You will be notified immediately of any medical errors.

Each year hearing screenings are conducted. Vision will also be screened. Children are visited in class by a dental hygienist to encourage good dental health. We have a school nurse on site two days a week. Staff are also trained in first aid, CPR, and administration of medications.

MEDICAL EMERGENCIES

In the event of a medical emergency or of an accident, we will contact the parents and the doctor of the child. If it is impossible to reach either and emergency treatment is required, the child will be taken to the Westerly Hospital Medical Center, or the nearest facility decided best by the paramedics. Your authorization for the Center to contact your family physician and to take whatever emergency medical measures are deemed necessary is part of this agreement. Your Consent for Medical Treatment form is on file in the school office.

THE PARENTS' BULLETIN BOARD

This is a very important communications center at the school. It is located at the entrance into the building on your left, and is used to display lunch menus, newspaper and magazine articles, fundraising events, and important announcements directed to the parents.

PARENTS' INFORMATION SHEET

Letting parents know whether or not children in the program have eaten well, napped well, and any other pertinent information will be sent home as needed in addition to the weekly Friday newsletter.

PARENTAL INVOLVEMENT

In an effort to assist parents in their personal growth as mothers and fathers, the school will sponsor lectures, talks, and discussions on child development and Christian parenting several times a year. These functions will be held at the school, usually in the evenings. Video parenting studies are also available for loan or viewing during school hours.

In addition, each family is requested to contribute a minimum of forty hours per year in one of the following categories: equipment repair, telephone committee, school lunch program, fundraising committees, office help, direct donation, making materials, sewing, and Spring and Fall housecleaning. Parents are requested, and teachers are welcomed and urged to volunteer in the school. A parent Volunteer Survey is handed out each year and should be returned to the school. Each family is also requested to attend monthly Parent Teacher Fellowship meetings. The PTF meetings will provide opportunities for you to have interaction with teachers and other parents. Please try to make every effort to come and be a part of these PTF meetings.

DISTRIBUTION OF PRINTED MATTER

Any distribution or posting of printed material at the school must be approved by the director. No invitations (birthday, etc.) will be distributed at the center unless all children are included.

FIELD TRIPS

Field trips and nature walks are considered an important part of the educational program and will be taken periodically to nearby places. The center will provide the same adequate responsible adult supervision for these excursions as is provided children while in attendance at the center. Your permission for your child to participate in such excursions is part of this agreement. Field Trip Permission Slip on file. Your child will not go on trips without your knowledge, and you will receive notice and a permission slip for each trip. State approved car seats must be delivered to the school or your child cannot be transported. Parents who transport others must have valid insurance and current driver's license. Parents may come on field trips, but children must be enrolled students only.

PHOTOGRAPHS AND PUBLICITY

Photographs of the children participating in our programs may be taken from time to time and may appear in newspapers, magazines, brochures, or other publicity materials. Your permission for photographs, including permission for your child's picture to be used without compensation, is part of this agreement unless you indicate otherwise.

DISCIPLINE

Our staff shall show respect for all children at all times, and shall not use abusive, neglectful, corporal, humiliating, or frightening punishment under any circumstances.

When a child's behavior is disruptive or rude, the staff will remind the child of the limits and rules of respect we all are to follow, and the child's responsibility to the others in the environment. The child will be assisted in gaining self-discipline by guidance to proper activities and by helping the child in his/her social interaction. A child will be removed from the group (to a visible location) only when he or she is unable to interact with others and needs a "time out" to regain control of his/her self before reasoning and conflict resolution can take place. A child will be physically restrained only when it is necessary to protect the health and safety of the child, other children, staff, or property. Classroom rules are posted for your review. Prayer and forgiveness are part of discipline at NSCA.

VISITING AND CONFERENCES

Parents are welcome to visit the classroom by scheduling a visit with the teachers. Please use discernment about how long to stay at drop-off time as it can be a positive or negative time depending on your child and his or her ability to transition into the school setting.

In addition to the day to day informal "conferences" between staff and parents, formal conferences with the director are arranged by appointment with the director or through the school office.

WHEN PICKING UP CHILDREN

Children in the preschool/daycare program should be picked up in the classroom and will be ready for parent pick-up before leaving the center for the day. Teachers must have contact with the parent or care giver before releasing the child.

When picking up your child: **NO CHILD WILL BE RELEASED UNLESS THE INDIVIDUAL PICKING UP THE CHILD IS ON THE CONSENT TO RELEASE FORM OR THE PARENT HAS CALLED THE SCHOOL OR SENT IN A NOTE.**

We do not wish to embarrass your friends or relatives, but we must have proof that your child may be released to the person picking him or her up.

CLOSING TIME

The school day ends at 12:00 for a half-day enrollment and at 2:50 for a full day enrollment. The extended day (including after care) ends at 5:00 PM. We ask parents to be considerate and cooperative with the staff by picking up their children promptly. We understand that emergencies do occasionally arise, and ask that you call the office in case of an emergency situation.

TUITION

The tuition schedule is posted on the reverse side of this sheet. All tuition payments are due between the first and fifteenth of the month, every month, unless other arrangements have been made in advance with the director and the bookkeeper is notified of these arrangements. If the bookkeeper is not in the office, please leave your tuition payment with the teacher, director, or in the black box outside of the office. A fee of \$20 will be charged for returned checks. We appreciate your faithfulness in this matter.

Scholarship award amounts are required to remain confidential, and discussion with other parents of this matter may jeopardize the school's ability to award future scholarships.

Because our program and licensing requirements force us to engage staff based on the number of children enrolled, we cannot give tuition refunds for days your child is absent. The school operates on the number of days a student is enrolled, not on attendance. However, if space exists, a make-up day may be offered. Payment for months with a holiday or vacation is the same as those without.

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TUITION SCHEDULE 2013/14

Resource Fees (Includes Books and Other Curriculum Materials)

| | |
|--|-----------------------------|
| Pre-K (Part time student) | \$125.00 per child per year |
| Pre-K (Full time student) | \$150.00 per child per year |
| Kindergarten (Full Day) | \$200.00 per child per year |
| Elementary (Grades 1-8) | \$250.00 per child per year |
| High School (Grades 9-12) | \$300.00 per child per year |
| High School Technology Fee (Grades 7-12) | \$100.00 per child per year |

*An additional fee of \$8.50 per student per year for accident insurance will be due in September.

Tuition

| | | |
|---------------------------------------|-----------|--|
| Pre-K (Ages 3-5 years) | \$1950.00 | \$195 per month for 10 months (Sept.-June) 2 half days |
| | \$2600.00 | \$260 per month for 10 months (Sept.-June) 2 full days |
| | \$2650.00 | \$265 per month for 10 months (Sept.-June) 3 half days |
| | \$3250.00 | \$325 per month for 10 months (Sept.-June) 3 full days |
| | \$3350.00 | \$335 per month for 10 months (Sept.-June) 4 half days |
| | \$3950.00 | \$395 per month for 10 months (Sept.-June) 4 full days |
| | \$4050.00 | \$405 per month for 10 months (Sept.-June) 5 half days |
| | \$4650.00 | \$465 per month for 10 months (Sept.-June) 5 full days |
| Grades K-12 for 1 st child | \$4650.00 | \$465 per month for 10 months (Sept.-June) 5 full days |
| Grades K-12 for 2 nd child | \$4550.00 | \$455 per month for 10 months (Sept.-June) 5 full days |
| Grades K-12 for 3 rd child | \$4450.00 | \$445 per month for 10 months (Sept.-June) 5 full days |

A ten month payment plan will be set up unless the tuition is paid in full by August 15th. Tuition is payable between the first and tenth of each month. **The Board of Education reserves the right not to admit children back into school if tuition is significantly delinquent.** The operation of the Academy is dependent upon regular tuition income.

An additional discount of \$200 per family per year is available to families who are members of Second Baptist Church. If a parent is a Pastor in full-time Christian service, a 10% tuition credit will be applied to a **full tuition** student.

Scholarship awards are available to qualifying families. Scholarship applications may be obtained from the school office. Completed applications need to be received early in the enrollment process for review by the Finance Committee.

Those families receiving scholarship assistance do not qualify for other tuition discounts.

Past year tuition accounts must be current before funds can be applied to the next year's account.

A \$25 fee will assessed to your account for checks returned due to insufficient funds.

In addition to regular tuition payments, your help is needed in several other ways to see that NSCA remains financially stable. Fundraisers will be held throughout the school year in order to supplement tuition income. These events require parental support. You will be contacted regarding your involvement in these

events. We also benefit greatly from donations from individuals who are burdened with the need for Christian education. Please make this a matter of prayer, and give as you are able. Also encourage your friends and relatives to have a part in this ministry.

Every effort is made to keep tuition costs down each year. The increase this year reflects the rising costs for the Academy to meet our expenses. We rely on tuition, donations, and fundraisers to meet our budget. If God has abundantly blessed you financially, perhaps He would lead you to make a financial donation above your tuition to bless the school. All donations are tax deductible.

After Care Costs: \$4.00 per child per hour (3:00-5:00 PM). Before Care Costs: \$4.00 per child per hour (7:30-8:30 AM). Payable monthly (Note: Separate check please, indicating before or after care in memo section, or if included with tuition check, break down separate amounts, ie. tuition, resource, insurance, after care, etc. in the memo section of the check so that we can properly credit your account.) Summer Care is only available for those who have paid their past school year regular tuition in full.

Approved by NSCA School Board 5/13/08

UNIFORM/DRESS CODE POLICY

- Dress code requirements will be in effect during all hours of school operation.
- **ALL STUDENTS SHOULD BE IN PROPER SCHOOL UNIFORM. ANY STUDENT NOT PROPERLY DRESSED OR GROOMED WILL BE DETAINED IN THE OFFICE UNTIL THE UNIFORM INFRACTION IS CORRECTED.**
- Proper outerwear is required for participation in recess. Coats, hats, gloves, etc. are required for cold weather. Students with inadequate outerwear will not be allowed outside for recess.
- In all instances concerning questions of proper dress, the decision of the teacher will be final.
- Uniforms may be purchased from the Neil Roberts Uniform Co., Land's End (landsend.com/school—school code #9001-0857-2), Kids R Us, Burlington Coat Factory, Target, Sears, JC Penney, etc. Shirts, blouses, and boys' pants may be purchased elsewhere but must be of comparable style and color.

****Outerwear including hats, coats, and gloves are not permitted for classroom wear.**

****Sweatshirts and "hoodies" do not conform to our dress code—only approved sweaters are allowed.**

****Both permanent and temporary tattoos are not appropriate for boys or girls in all grades.**

****No face or body piercing (other than pierced ears for girls) is appropriate for any student.**

****Dying hair or portions of hair an unnatural hair color is not acceptable for any student.**

GIRLS' UNIFORM

1. Navy blue jumper or skirt (knee-length or longer for all grades) Slits in straight skirts should be at knee length or below. *For girls in grades 9-12 only, skirts may be either navy or khaki colored.
2. White blouse, oxford shirt, or turtleneck—**blouses and shirts must be worn tucked in, with only top button open and with no under-layers visible.** Short sleeved blouses or golf-style shirts (with button placket) are acceptable for warm weather.
3. Navy blue cardigan, pullover sweater, or sweater vest available through Land's End Catalog or of comparable style if purchased elsewhere. Solid Navy blue blazers also permitted for girls in grades 9-12.
4. Socks or tights (navy or white). Girls in upper grades may wear hose. In cold weather, if leggings are worn beneath skirts or dresses, they must be solid navy

5. Shoes (sneakers are allowed). **No flip flops for any grade**; sandals for elementary age girls must have a heel strap; grades 7-12 may wear open-backed flat or low-heeled shoes. Shoes/sneakers must be laced and tied for safety reasons. Shoes/sneakers should be solid colored (no cartoon prints or graffiti). No flashing lights on sneakers; “wheelies” (shoes or sneakers with built-in wheels) are not permitted.
 - Girls should wear shorts under their jumpers if they want to play on the climbing equipment
 - Gym-type solid colored sweatpants may be worn under jumpers or skirts outdoors during extremely cold weather only.
 - In all grades, spandex or tight-fitting shorts or pants will not be permitted.
 - Tank tops and camisole tops worn under open shirts are not permitted.
 - Jewelry and make-up for young ladies should be modest—large hoop or long dangling earrings are not acceptable for safety reasons. Hair should be kept off the face and out of the eyes.
 - No exposed midriffs due to low riding pants or short shirts (gym, dress-down days)

**We are eventually planning to change the High School Dress Code to Khaki instead of Navy, but for the 2009-10 school year, students may wear either khaki or navy.*

BOYS' UNIFORM

1. Navy blue chino pants with belt (no belt required in Pre-K or Kindergarten)—pants should fit properly at waist and not be excessively baggy. *For boys in Grades 9-12 only, pants may be either navy or khaki colored.
2. White oxford-style shirt, long or short sleeved, or golf-style shirt with button placket (long or short sleeved). **All shirts must be worn tucked in with only top button open.**
3. Navy blue cardigan, pullover sweater, or sweater vest available through Land’s End Catalog or of comparable style if purchased elsewhere. Solid navy blue blazers permitted for boys in grades 9-12.
4. Shoes (sneakers are allowed). No flip-flops are permitted. Shoes/sneakers must be laced and tied for safety reasons. Shoes/sneakers should be solid colored (not cartoon print or graffiti). No flashing lights on sneakers; “wheelies” (shoes or sneakers with built-in wheels) are not permitted.
5. Neckties are mandatory for Chapel Day (Friday).
6. No earrings are permitted for boys.
7. Boys’ hair should be trimmed to collar length or above. Older male students should be clean shaven.

Monthly hair checks will be conducted by classroom or homeroom teachers.

GYM UNIFORM (Boys and Girls)

Gym uniforms may be ordered from the same company as the school uniform or purchased elsewhere. T-Shirts sweatshirts, and gym shorts with the NSCA logo imprinted are available for purchase at the beginning of the school year. You may also purchase plain solid-colored navy blue or white t-shirts, sweatshirts, shorts and sweat pants if you wish.

Warm Weather Uniform

Navy blue sweat shorts with or without school logo
 Navy or white T-shirt with or without school logo
 (No tank tops for boys or girls or
 camisoles for girls)
 Sneakers and socks

Cold Weather Uniform

Navy blue sweat pants or wind pants with or
 without school logo
 Navy blue or white sweatshirt with or
 without school logo
 Sneakers and socks

Students will wear their gym clothes to school on their scheduled gym day. If students forget to wear gym clothes, they will be unable to participate in gym class that day. Repeated failure to wear proper gym clothing will result in a phone call home to parents.

*School logo jackets, sweats, t-shirts, etc. can be ordered from the school office.

SUMMER UNIFORMS—Both boys and girls may wear navy blue tailored (uniform style) knee-length shorts (or Capri pants for girls) on hot days during September, May and June—no knit shorts, wind pants, etc. Girls and boys in grades 9-12 may also wear khaki colored knee-length shorts or capris. Shirts must still be tucked in when wearing knee-length shorts or Capri pants with top button only open. No exposed undershirts or camisoles.

CHAPEL DRESS FOR FRIDAYS

Students may choose to wear church clothes on Fridays for chapel instead of their school uniforms. Chapel day is not a dress down day. Students should be in attire similar to the school uniform—knee length skirts and dresses for girls and tailored shirts and slacks for boys. Ties are required for boys on chapel day. No jeans are permitted.

No high heels for girls of any age (including Pre-K through 6). Chapel dress is a privilege for our students--abuse of this privilege will result in a return to uniform dress on Fridays.

DRESS DOWN DAYS:

Special dress-down days are scheduled for the third Thursday of each month. Students may wear modest casual clothes appropriate for a Christian school environment. Other dress down days may be called during the school year during Spirit Week, as a reward for participation in special events, or for certain field trips. These will be announced in advance to the students and parents.

ADMINISTRATION/TEACHER/STAFF/VOLUNTEER DRESS CODE:

The staff is expected to set the example in dress standards. Each member must maintain a neat and professional appearance. Volunteers and visitors are requested to support this policy. Parents or others who volunteer in classrooms are asked to abide by the faculty dress code. Volunteers who are doing physical work at the school (lunch duty, cleaning, etc.) may dress accordingly. Dress for field trips will vary. Volunteers and students will be notified of any changes in the dress code due to the nature of a field trip.

LADIES: Jumpers, skirts, or dresses which are modest in style. Slacks/jeans are acceptable on certain field trips or special dress-down days or when volunteering to do physical work. Flip flops are not acceptable professional attire.

GENTLEMEN: Smart casual attire, similar to the boys' uniform. Neckties are optional except for chapel day.

A FINAL WORD

The North Stonington Christian Academy admits **ALL** children regardless of race, color, nationality, or religious background.

Conferences are scheduled twice a year, in the Fall and in the Spring. But by no means should you feel that these are the only times when you should visit with your child's teacher. We want to exchange thoughts and information on your child whenever necessary. We welcome mothers and fathers on field trips and to visit during class time when you might want to share your talents with us or help out with various projects to benefit the children's classrooms.

Parents are most welcome to join their children for lunch or chapel at any time.

Our staff recommends daily devotions and Bible times at home, as well as family reading times. It is our desire to assist you in the training of your child. Please feel free to share any concerns you may have regarding your child's development. Please pray for us as we teach your child. We consider it a privilege and responsibility to assist you as teachers and caregivers.

In His Service,

Pamela B. Wilkinson
NSCA Early Childhood Head Teacher/Director

PBW/lf

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WE HAVE READ THE FOREGOING AND ACCEPT THIS AGREEMENT:

Signature of Director Date

Signatures of Parents Date

Address City State Zip Phone

*Please send a copy of this form to the Center and keep one for your records.